

## Student Finance Information 2018/19

### Frequently Asked Questions 19+ Loans Bursary Fund.

#### **What help is available?**

##### **19+ Loans Bursary Fund**

Students have to be resident in the UK for 3 years prior to the start of their course and studying 6 hours or more.

Funding may be available to students whose household income is less than £30,000 NET, please see the table below for the proof of benefits and/or wages required before we can assess the application. Students must also have applied for and taken out the 19+ Advanced Learning Loan.

<b>Income/Benefits</b>	<b>Help available</b>
Income Support JSA ESA Universal Credit The guarantee element of State Pension Credit	Travel Equipment – you may be entitled to support Childcare
An income of less than £30K NET	Travel Equipment – you may be entitled to support Childcare

#### **How do I apply?**

Complete Application for 19+ Loans Bursary Fund 2018/19. These can be download form our website or collected from the Student Finance Office which is situated in The Avenue in the Phoenix Building Alternatively ring the Student Finance Team on 01793 491591 or Email [studentfinance@swindon.ac.uk](mailto:studentfinance@swindon.ac.uk) **Completed applications will be processed in date order of receipt. There is no guarantee that you will be entitled to the 19+ Loans Bursary Fund as this depends on funds being available and meeting the College’s criteria on progress, attendance and behaviour.**

#### **What can I apply for?**

Students can apply for help towards travel, equipment, trips, and childcare. However we cannot help with living costs.

## Childcare

Students 20 and under at the start of their course can apply to the 'Care to Learn' scheme for help with childcare whilst they are studying. Please see a member of the Student Finance Team for details of how to apply. Website: [www.direct.gov.uk/caretolearn](http://www.direct.gov.uk/caretolearn). Students who are over 20 at the start of the course can apply for support from the Loans Bursary Fund.

### Will I need to supply anything with my application?

Any entitlement will depend on household income and circumstances. Therefore students will need to supply proof of any income into the household. These will include:

- Proof of the 19+ Learning Loan
- 2018/19 Tax Credit Award Notice or and/or the last 2 wageslips for each working adult in the household
- Universal Credit Statement in full printed from online account and/or the Benefit Award letter for the tax year 2018

**We cannot accept applications with the proof requested or that are incomplete, unsigned and undated. We will only accept photocopies and are unable to return original documents. These will be returned as we are unable to assess the application and this may cause delays in your financial support.**

### How will I find out if my application has been successful?

Once a decision has been made we will write to students informing them of outcome of their application.

### How will it be paid?

This will only happen once students have started their course. Equipment costs will be transferred to the department on their behalf. Travel will be either a bus pass or a fuel allowance. Childcare will be paid direct to the childcare provider. Payments are made if students have 90% or above attendance and meet the College's criteria for progress and behaviour.

### What if I don't agree with the decision that has been made?

Students have the right of appeal against any decision that has been made. Appeals should be made in writing to the Appeal Panel, Student Finance, Swindon College, North Star Avenue, Swindon SN2 1DY within 21 days of the decision.

### Who should I contact for further information?

Please contact the Student Finance Team. We are situated in The Phoenix Building.

T 01793 491591

E [studentfinance@swindon.ac.uk](mailto:studentfinance@swindon.ac.uk)

**This is correct at the time of going to print but may change before September 2018. This should be used as a guide only.**